

**NORTH CONEJOS SCHOOL DISTRICT RE-1J**

**REGULAR BOARD OF EDUCATION MEETING**

**AUGUST 19, 2014**

District Administration Building

6:30 p.m.

**MEETING MINUTES**

**CALL TO ORDER**

The meeting scheduled for 6:30 p.m. at the District Administration Office was called to order at 6:30 p.m. by Mark Bahr, President.

**ROLL CALL**

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, absent (late in 6:51 p.m.); Natalie Rogers, aye; Steve Sorensen, aye.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was cited.

**APPROVAL OF AGENDA/ADDITIONS TO AGENDA**

A motion was made by Steve Sorensen to approve the agenda with the addition to the agenda of discussion concerning the vacant board member position in District B, Russell Braiden's vacant position, seconded by Joseph Baroz.

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, absent; Natalie Rogers, aye; Steve Sorensen, aye.

The motion passed.

**APPROVAL OF MINUTES**

A motion was made by Joseph Baroz to approve the minutes for the regular Board Meeting on July 15, 2014, seconded by Steve Sorensen. (attachment #1)

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, absent; Natalie Rogers, aye; Steve Sorensen, aye.

The motion passed.

**APPROVAL OF BILLS**

A motion was made by Joseph Baroz to approve the bills for the month of July 2014 totaling \$49,190.68, seconded by Mark Bahr. (attachment #2)

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, absent; Natalie Rogers, aye; Steve Sorensen, aye.

The motion passed.

#### OPPORTUNITY FOR CITIZENS TO ADDRESS THE BOARD

Valentina Valdez addressed the board concerning her desire to put recycling measures in place at NCSD. She is beginning the recycling project at CHS with the CHS Student Council sponsoring the project. She handed the board a proposal for her recycling project. Mitchell Wilson thanked the board for their support of his Eagle Scout project; he was very appreciative for their help in this project.

#### FALCON AWARD

Mr. Wilson would like to take opportunity each board meeting to acknowledge those that do good things for our school district. This month's falcon award was presented to parent volunteers that painted the LJE cafeteria. Natalie Taylor, Lori Smith, Mindy Russell, Jessica Vance, and Candace Snyder had the paint donated and took their time to make the LJE cafeteria a pleasant place to be.

#### DEPARTMENT REPORTS/ACTIVITIES

Achievement Reports: TCAP-CMAS Results

**Denny Fringer**, Manassa Elementary Principal, reported that ME was scrutinized pretty heavily and still performed well (see handout).

**Ricky Salazar**, La Jara Elementary Principal, reported that LJE factored in IEP students where some school districts do not. The Every Day Math Mate Program works well over time; therefore, numbers should go up at LJE. LJE excelled in writing & reading (about state level); however, there is always room for improvement. LJE is used the Linda Bell Mood Program last year and would like to continue using the program this year. LJE moved from priority status to performance. Mr. Salazar stressed that we need to look at adequate year growth for true measures of learning. (see handout)

**Brian Loch**, Centauri High School Principal, reported that CHS needs to concentrate on freshmen a little more. He reminded that percentage is not always indicative of what is happening. Mr. Loch reported that each parent will get a report to see if their student has growth from the prior year. (powerpoint)

**Tyler Huffaker**, Centauri Middle School Principal, told the board that we need to recognize the past and look to the future. He noted that there were positive scores in many areas.

**Susan Hamilton**, NCAP Director (reported by Curt Wilson), stated that it would be 3 ½ weeks before alternative scores come out. There was a 40 percent increase in school performance frame work.

Federal Programs Report:

Mr. Wilson reported that NCSD received \$420,000 due to Susan Hamilton and Dorrie Quintana's hard work. These ladies received funding on their first attempt and we can put the money to good use! We need to spend money on what we say we are going to spend money on in federal programs.

BOCES Report:

Mark Bahr reported that in the last BOCES meeting they passed a budget, discussed Race to the TOP, and covered many policies.

NCEA Report:

Bonnie Keller reported that she is excited and ready to get to school and to begin working on the teacher evaluation tool.

Administration Report:

Curt Wilson told the board that “our history identifies us”. He showed a picture of the Centauri High School graduating class of 1943.

Mr. Wilson updated the board on the North Conejos Alternative Building. The architect has submitted plans to the state and local agencies. Curt was told that it would be 6 weeks until the state fire inspector could get to NCSD. Mr. Wilson visited with Mr. Bischoff from the state and expedited the inspection so we would be able to begin school on time. The only thing lacking in the building is the ADA sidewalk compliance and a contractor has been hired to complete that work.

Curt Wilson told the board that there will be some additional costs for the school year. Insurance increases will be coming in January with a \$63.00 increase per employee due to Obama Care. The district will have to keep a close eye on part time employees and substitute teachers since anyone working over 30 hours a week will have to be covered by NCSD insurance due to mandates by Obama Care. There will be a 17% to 18% increase in PERA. Mr. Wilson is going to post finances on our district web page (salaries included) before it becomes mandated.

There is a bill coming to have all coaches trained in CPR and the defibrillator. Mr. Jesse Shawcroft, CHS athletic director, is already working on this.

New regulations state that no food items can be brought into the schools from home (brownies, cupcakes, etc). There are new regulations for concessions sold in the buildings and what can be sold in vending machines in the school buildings.

Mr. Wilson told board members that there are CASE updates that he will go over with building principals and also with district staff on August 21<sup>st</sup> at the staff in-service work day.

Curt Wilson would like board permission to have a consent section in the board agenda to consolidate some agenda items so the board does not have to address each item individually and can actually view and vote collectively. If there is a concern, the board can address the individual item as desired. This would speed up the board process and save time.

Mr. Wilson would like a unified safety plan for all schools in the district. He is looking into different systems and weighing cost vs. efficiency. Robert Chavez mentioned the safety process they have at his work and invited Curt to see how the system is set up at his work place. We need to post “video in use on premise” signs at all buildings in our district where cameras are in use. Mr. Wilson showed a power point on the “I Love You Guys” system which is a crisis management plan. There is not cost, it uses a standard response protocol, it gets police and state patrol on board, and all schools in the district have to get on the same page.

Curt reports that human resource training is still on-going in the district.

NCSD enrollment is close to 1,000 students this year.

Mr. Wilson informed the board that if Third Grade students don’t read at level, they will be retained. He discussed the “Read Act” and mentioned there may be some push-back. Also, starting with this year’s sophomore class, an 18 in Reading and a 19 in Math must be scored on the ACT or they will not be able to graduate.

Curt gave an update on the lights at the CHS football field. Four pillars are up and the work is in progress for the first night game at CHS on September 12<sup>th</sup>. CHSAA will be here and there will be a lot of media attention. This will be good publicity for NCS D with a great story of how the lights began.

Mr. Wilson discussed SB191 and reminded the board that this year does count and teachers will be rated. Data doesn't have to be part of the evaluation rubric, but data will be used at North Conejos School District. We didn't have time to implement PD360 and Mr. Wilson feels that it was not good for staff. RANDA is a much better program tool for evaluations and we can get the program for free. Why spend money on something that we can get for free?

Through the efforts of Wendy Helms at Little Treasures Pre-School, we will be able to hire two part-time kindergarten aids this school year.

Curt told the board that paper work for the Best Grant was not turned in and NCS D missed out on the opportunity to receive funding. We will try again next year.

Concerning transportation, Curt brought told the board that school vehicles are not for private use. There were also errors on last year's transportation reports and we may have to pay back some money to correct the errors.

There was an error in the calendar that was passed for this school year. Friday, August 22<sup>nd</sup>, is listed as a flex day. Since this was passed, we will make sure to correct this on next year's calendar to read teacher work day.

There are some up and coming proposals with CHSAA in January. Sunday practices for athletics and social media contact on Sunday will be discussed. Mr. Wilson recommends we post any information concerning schedules, practice times, etc. on the district web site, with no contact between coaches and athletes via media contact on Sundays or holidays. CHSAA is also discussing transfer students playing requirements. As it is now, a transfer student may play after he/she has sat out for the first 50% of season. Another option may be that they can play, but not participate in post-season play or that they may not be able to play for the whole year of the transfer.

## DISCUSSION ITEMS

### CHSAA Up-Date:

Mr. Wilson wants the board to be informed and to be aware of the CHSAA updates. Please read the attachment #4 for information.

### Payment of Days:

Mr. Wilson wants there to be clarification on the payment of days. Policy on the payment of days hasn't been followed in the past two years and he recommends we follow current policy. The board instructed Mr. Wilson to follow current policy.

#### Double Dipping:

Mr. Wilson asked for clarification on the districts double –dipping policy. The consensus of the board is that a staff member may double dip for one year. Does the board want Curt to check with other districts to see what their policy is on double-dipping? Mr. Wilson would like the policy to be an advantage to the staff without hurting the district. The board would like Curt to bring the board more information concerning staff double-dipping.

#### Sabbatical:

It was brought out that sabbatical leave could really hurt a teacher with the evaluating system that is in place. It was decided that NEA should be consulted and more information should be brought back to the board at a later date.

#### Early Retirement:

There are many rumors going around concerning early retirement. Criteria must be met to receive the early retirement bonus. It was decided that we need to follow district policy concerning early retirement.

#### Overtime Pay:

There is no comp pay unless it is approved by the building supervisor and the superintendent. Overtime may be paid in comp time if approved.

#### Possible Budget Cuts:

Mr. Wilson discussed with the board that CASE and CASB were both over budget last year. The board discussed maybe not everyone needs to attend all conferences, with a rotation of board members going and information being brought back to all board members. Also discussed, were staying in more reasonable motels and a more reasonable food stipend.

#### Agenda Change:

Mr. Wilson discussed a consent factor in addressing the board in his administrative report. He would like to combine items and have the board vote on a group of items instead of individually discussing and voting on. If there is a concern, that item can be discussed separately and then voted on.

#### Vacant Board Position:

The board discussed filling the vacant board position and decided it would be good to give someone an opportunity to serve in this capacity and to have all people represented. Mr. Wilson was asked to put the vacancy in the newspaper and on the NCS D web site. It was discussed and decided to follow past procedure in filling the vacant board position.

## ACTION ITEMS

### Bus:

The District has two buses with over 400,000 miles on them. There is a need for a newer route bus which can be purchased for around \$25,000 or less. NCS D can sell or scrap the two older buses. Mr. Wilson would like approval to move on this matter.

A motion was made by Joseph Baroz to approve the purchase of a newer bus for the NCS D as presented, seconded by Steve Sorensen.

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

### Transfer of Funds (football lights, food service coolers, bus):

A motion was made by Steve Sorensen to approve the transfer of funds for football lights, food service coolers, and a bus, seconded by Joseph Baroz. (attachment #5)

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

### Food Service:

A motion was made by Robert Chavez to approve the food service collection policy and procedures, seconded by Steve Sorensen. (attachment #6)

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

### Minority Outreach Approval:

This minority outreach program will allow NCS D to have a broader audience in staff recruitment.

A motion was made by Joseph Baroz to approve the minority outreach enrollment, seconded by Robert Chavez.

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

### CHSAA Membership & Resolution:

A motion was made by Robert Chavez to approve the adoption of CHSAA membership, seconded by Joseph Baroz. (attachments #7 and #8)

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

### District Hires:

A motion was made by Joseph Baroz to approve the proposed additions for district hiring as recommended per salary schedule, seconded by Steve Sorensen. (attachment #9)

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

District Resignations:

A motion was made by Robert Chavez to approve NCSD resignations as presented, seconded by Joseph Baroz. (attachments #10 and #11)

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

Sub Approvals:

A motion was made by Joseph Baroz to approve NCSD substitutes as presented, seconded by Steve Sorensen. (attachment #12)

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

EXECUTIVE SESSION

A motion was made by Joseph Baroz to go into executive session, per CRS section 24-6-402 4 Sub 4R, to discuss privileged information and personnel issues, Curt Wilson was asked to attend, seconded by Robert Chavez.

Mark Bahr, aye; Joseph Baroz, aye; Robert Chavez, aye; Natalie Rogers, aye; Steve Sorensen, aye. The motion passed.

NEXT REGULAR SCHOOL BOARD METING SCHEDULED FOR SEPTEMBER 23, 2014 AT 6:30 P.M.

ADJOURNMENT